



GHS Laptop Policies Agreement 2009-2010

Student Agreement:

- I will bring my GISD issued laptop to school EVERY day that I am in attendance.
- I will not use the GISD issued laptop for non-academic purposes (games, downloads, chat rooms, instant messaging, viewing websites not related to the assignment, DVDs, etc.) during school (8:00am - 3:30pm).
- I will charge GISD issued laptop's battery daily and will NOT loan out the laptop, power adapter, cords, disks, or software to other individuals, and know that I will be issued the same laptop each year.
- I will transport the laptop in its GISD-issued protective bag. The laptop bag should be securely closed before transporting the laptop to another location. I will not add books and supplies to the laptop bag, since undo pressure on the laptop may cause damage. If I must leave the classroom, I will leave the laptop with the teacher.
- I will keep the GISD issued laptop off the floor where it could be stepped on or tripped over. I will keep food and beverages away from the laptop since they may cause damage to the computer.
- I will not use the laptop on the bus.
- I will not disassemble any part of my GISD-issued laptop or attempt any repairs. Should a key pop off the keyboard, I will bring it to the Help Desk to be reattached.
- I will not deface the GISD-issued laptop or the laptop bag in any way. This includes, but is not limited to, attaching stickers, marking, painting, drawing or marring any surface of the laptop or bag.
- I understand that regulations have been addressed in the student code of conduct to emphasize that obscene language and/or materials, including music, screensavers, backdrops, and/or pictures are prohibited. If such items are found, I understand that my GISD issued laptop will be immediately erased (re-imaged) and I could face disciplinary actions.
- I understand that my laptop is subject to inspection at any time without notice and remains the property of the district.
- I will follow the expectations outlined in the Parent/Student Laptop Agreement and the Acceptable Use Policy (AUP) outlined in the Student Code of Conduct while at school, as well as outside the school day.
- I assume full responsibility of my Gladewater ISD issued laptop.

Parent Agreement

- I will be responsible for the deductible in the event of theft or damage of the laptop and/or peripherals, such as the power adapter.
- I will be responsible for the repair or replacement costs in the event loss or damage of the laptop and/or peripherals and bag is due to negligent or deliberate damage.
- I acknowledge that my student and I are to follow the expectations in the Parent Orientation Training, Parent/Student Laptop Agreement, and the Acceptable Use Policy outlined in the Student Code of Conduct and that a violation of these guidelines could result in the student facing disciplinary action.
- I will be responsible for monitoring my student's use of the Internet when he/she is not at school.
- I acknowledge that fraudulent reporting of theft will be turned over to the police and insurance company to prosecute.
- I agree to immediately return the District laptop and peripherals in good working condition upon request.

By signing the GHS Laptop Policies Agreement, both the student and the parent/guardian agree to the above terms.

Parent Name _____ Signature _____ Date _____
Please Print

Student Name _____ Signature _____ Date _____
Please Print